

**DeForest Area School District
Board of Education Meeting Minutes
Monday, June 27, 2022 – 6:00 pm.**

1.	<p>Convene</p> <p>Vice President Sue Esser called the June 27, 2022 regular meeting of the DeForest Area School District's Board of Education to order at 6:02 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Incoming Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Stephanie Sarr, and Megan Taylor. Absent were: Brian Coker and Gail Lovick. Also present were administrators: Dr. Rebecca Toetz, Kathy Davis-Phillips, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Gussie Lewis recited the DeForest Area School District's Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Berg, seconded by Sarr, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Board Business & possible Board action</p> <p>A. Presentation and possible approval of OE-3, Treatment of Community Stakeholders, Board Policy Monitoring Report (OE-3)</p> <p><u>Discussion:</u> School/Community Relations Coordinator, Debbie Brewster provided highlights from the OE-3, Treatment of Community Stakeholders Monitoring Report. She explained a new initiative that engages families, staff, students, and communities throughout the school year around "life skills" competencies identified in the district Social Emotional Learning curriculum and the Academic & Career Planning process.</p> <p>On a motion by Hahn, seconded by Taylor, the DeForest Area School District Board of Education voted to accept OE-3, Treatment of Community Stakeholders Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote, with Coker and Lovick absent.</p> <p>On a motion by Taylor, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve OE-3, Treatment of Community Stakeholders Board Policy Monitoring Report, as in compliance, as presented. The vote passed with a unanimous voice vote, with Coker and Lovick absent.</p> <p>B. Presentation and possible approval of preliminary 2022-2023 District Budget, in preparation for the Annual Meeting & Budget Hearing, July 25, 2022</p>

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips, presented the preliminary 2022-2023 District Budget. With a zero increase in the per pupil revenue limit, and escalating costs for salaries, benefits, supplies, busing, and other operational costs, Administration is anticipating expenses will exceed revenues by \$837K. In order to balance the 2022-23 Budget administration is proposing the use of the one-time funds received in 2021-22 from the additional federal allocation from the Governor (these funds were purposely set aside in 2021-22 to be used in 2022-23), as well as, use of covid reserves. The covid reserves were previously set aside by the Board in 2019-20. Although these options allow for a balanced budget for 2022-23, this is not a long-term solution. Depending on results of the next State biennium budget, the district (like many in Wisconsin) may need to look at other long-term funding mechanisms, such as an operating referendum and/or operational/programming reductions.

On a motion by Leonhart, seconded by Berg, the DeForest Area School District Board of Education voted to approve the preliminary 2022-2023 District Budget, in preparation for the Annual Meeting & Budget Hearing, July 25, 2022. The vote passed with a unanimous voice vote, with Coker and Lovick absent.

C, Consideration and possible approval of 2021-2022 Budget Amendments

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips, presented proposed budget amendments for the 2021-2022 fiscal year. In general, the majority of the proposed changes presented are to redistribute previously estimated salary and benefit costs to the final account locations. These tend to fluctuate normally based on staffing changes through the year and sub usage. However, they fluctuated even more so this year due to the impact of the Covid-19 pandemic and global staffing shortages.

On a motion by Sarr, seconded by Lewis, the DeForest Area School District Board of Education voted to approve the 2021-2022 Budget amendments, as presented. The vote passed with a unanimous voice vote, with Coker and Lovick absent.

D. Discussion and possible approval of Board Annual Work Plan for 2022-2023

Discussion: The Board discussed the Board Annual Work Plan for 2022-2023.

On a motion by Taylor, seconded by Hahn, the DeForest Area School District Board of Education voted to approve the Board's Annual Work Plan for 2022-2023 with an amendment to change the order of the June 2023 meetings, to reflect a work session on June 12, and a regular Board meeting on June 26. The vote passed with a unanimous voice vote.

4. Public Input - None.

5. Board Consent Agenda
A. Accept Minutes - June 13, 2022
B. Approval of Neola District Policy revisions
C. Approval of OE-9, Communicating with the Public Monitoring Report Summary Statement

	<p>Sarr made a motion, Lewis seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
6.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Eric Stewart - Phy Ed Teacher Harvest - resignation effective 6/13/2022</p> <p>Janese Radtke - EC Special Ed Teacher EPES - resignation effective 6/17/2022</p> <p>Carianne Baumgart - Kindergarten Teacher WES - resignation effective 6/15/2022</p> <p>Lynn Sisco - Social Worker DAMS/EPES - resignation effective 6/20/2022</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p>Ashia Dale - Kindergarten Teacher YES - new position</p> <p>Joseph Franks - Third Grade Teacher WES - new position</p> <p>Jody Koch - School Psychologist DAMS - replacing Lindsay Fecht</p> <p>Max Anderson - Technology Technician - replacing Mike Young</p> <p>Jessica Monteferrante - Food & Nutrition Production Coordinator - replacing Tammy Braun</p> <p>Diana Hegge - Head Cook Windsor - replacing Lucy Neuenschwander</p> <p>V. Reassignments:</p> <p>Jerry Schwenn - Phy Ed/Health Teacher - replacing Matt Chrisler</p> <p>Jay Matthews - Health Teacher Harvest to Phy Ed Teacher Harvest - replacing Eric Stewart</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 205944-205975, 212202282-212202337, 202101003-202101008</p> <p>Berg made a motion, Sarr seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Community Engagement -</p> <p>A. Process for 2022-2023 Board of Education Engagement Plan</p> <p>Debbie Brewster will be contracted to assist the Board of Education with their 2022-2023 Engagement Plan. Administration will provide input to the Board about suggestions for Board presentations and information around student achievement. The Board will complete a survey to provide feedback and suggestions. Brewster will begin working with the Board in September 2022 throughout the remainder of the 2022-2023 year.</p>
8.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
9.	<p>Future Agenda Items - Board education on budget and school finance.</p>
10.	<p>Board Debrief</p>
11.	<p>Adjourn</p>

	The Board of Education adjourned at 7:09 pm on a motion by Hahn, seconded by Berg, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: